

ROLE OF COMMITTEE CHAIRMAN

- ❖ Controls and conducts committee meetings
- ❖ Speaks on behalf of committee at Councils meetings (like a minister speaking in parliament).
- ❖ Attends to or deals with urgent issues between meetings', lesser issues may be delegated to officers (*officers in charge of Departments or Divisions*).
- ❖ Takes decisions on behalf of committee, which will subsequently have to be approved.
- ❖ Liaises regularly with department's chief officer on a number of issues especially prior to meetings.
- ❖ Interacts with members of the public and other institutions to hear their views and explain Council policy on matters within the committee's purview e.g. Closure policy on matters within the committee's purview e.g. Closure of roads, approved of building plans etc.
- ❖ Represents the Council in dealing with Government and other institutions pertaining to matters under the purview of the committee.