

## ROLE OF MAYOR/CHAIRMAN OF MUNICIPAL COUNCIL

- ✓ Presides over Council meetings.
- ✓ Conducts, controls and regulates Council's Statutory meeting.
- ✓ Speaks on behalf of the Council at meetings (like a Prime Minister speaking in parliament).
- ✓ Attends to or deals with urgent issues between Council meetings', (lesser issues may be delegated to the Deputy Mayor/Vice Chairman or Chief Executive Officer).
- ✓ Takes decisions on behalf of the Council in special circumstances and emergencies, which will subsequently have to be approved by the Council.
- ✓ Liaises regularly with the Chief Executive Officer on a number of issues especially prior to meetings.
- ✓ Interacts with members of the public and other institutions to hear their views and explain Council policy on matters within the Council's purview e.g. Closure of roads, approved of building plans etc.
- ✓ Represents the Council in dealing with Government, business and other institutions pertaining to matters under the purview of the Council/Corporation.
- ✓ Interprets the standing orders of the Council.
- ✓ Acts as Justice of the Peace for the Municipality
- ✓ Selects members of Council to chair Committees .
- ✓ May call a special meeting of Council at any time.
- ✓ Determines matters to be place on the agenda of Council meeting in accordance with the standing orders.
- ✓ Provides leadership and guidance in shaping policy and charting the strategic direction of the Council.
- ✓ Liaises and interacts with the Minister of Local Government to obtain directives with respect to government's policies and priorities associated therewith.
- ✓ Interacts with the media and other Institutional Stakeholders.