

A NOTE ON THIS GOVERNANCE COMPENDIUM

This rudimentary Governance compendium serves as a practical guide to Local Government Representatives/practitioners and Public officials of Municipal Corporations

It contains documents and information that are key to understanding swearing in an election procedures for members of council, the roles and responsibilities of Municipal Corporations, their legal authority, their power and functions, the roles and responsibilities of the Mayor/Chairman and Chief Officers as well as regulatory instruments for the conduct, regulation and good governance of the affairs and operations of the Councils/Corporations

The documents and information include:

- Election of Councils, Corporate Offices and appointment of committees
- The Swearing of Councillors
- Election of Aldermen
- Election of Mayor/Chairman, Deputy Mayor/Vice Chairman and the appointment of Standing and other Committees of the Council
- The Municipal Corporations Act, 1990 as amended
- The Standing Orders
- The market and abattoirs bye laws
- The role of the Mayor/ Chairman
- The role of a committee Chairman
- A sketch of the organization structure of the Municipal Corporation
- The functions and responsibilities of the Councillors/ Local Government Representatives
- The competencies the councillor/Local Government Representatives must possess
- A profile of the municipality
- The Salary Reviews Commission (Eighty-ninth report) terms and conditions of service for Local Government Officials

It is hoped that this Governance compendium will facilitate the Local Government representatives/practitioners and public officers to discharge their responsibilities efficiently and effectively. And will serve to foster team spirit and cooperation to deliver quality services to our burgesses /citizens.

A comprehensive Governance compendium will be developed as a project of the Local Government Reform exercise